



# **EnLiFT2 Review and Planning Meeting**

**12 March 2020**

**Kathmandu**

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## Background

As a part of regular project meeting and, also to fulfill the field progress update, EnLiFT2 review and plan meeting was called by Dr Naya Sharma Paudel, country coordinator of EnLiFT2 and organized on 12 March 2020 with participation of key project staffs who are directly engaging in the project activities at field level, that includes officers, managers and experts affiliated to Forest Action Nepal (FAN), Nepal Agroforestry Foundation (NAF) and RECOFTC in the meeting hall of FAN.

EnLiFT2 Review and planning meeting has been organised in a crucial time for four reasons:

1. after a year-long preparation, we are now in the harvesting phase of silviculture research plots just before monsoon starts;
2. while initial relations have been established with all relevant stakeholders, it is right time to intensify introducing and testing some of the action research framework, especially under objective 2;
3. there have been some changes in staff and new ones need some basic orientation;
4. we have to work on annual report to be submitted to ACIAR and therefore have to provide updates in all activity areas

Accordingly, the meeting has been designed to deliver 3 objectives: i) update key performance areas for the benefit of the teams and also provide key datasets for the annual report; ii) Develop plans for next three months or so, right before monsoon; iii) provide orientation to some of the new staff on the overall project, its activities, and their roles.

The meeting mainly focused on project objective and output review and plan, documentation of research and action, group discussions on the objectives and plans

## Meeting summary

Under each agenda, following remarks were made:

### EnLiFT2 objectives and outputs review and plan

The discussion was facilitated by Dr Naya Sharma Paudel. The participants of this meeting have been limited to the members having direct engagement in the field. Rest of the EnLiFT members will be participating in the upcoming meetings.

- Review of current project accomplishments in the field such as: Socio ecological survey completed; data entry ongoing (70%) and a couple of research policy events organized
- Prioritization of immediate activities (both research and actions) to be performed in the next few months.

## Integrating action with documentation

The discussion was facilitated by Dr Mani Banjade, Senior governance, planning and institutional expert.

Dr Mani Banjade, delivered a presentation on both theoretical and practical aspects of documentation and its significance. Apart from highlighting the importance of documentation, he also stressed on the few strategies, particularly focusing on the needs and priorities of EnLiFT2.

- In our current practice, documentation is lagging behind the field activities and visits. A robust documentation would be important to ensure timely outputs in addition to effective sharing among the team members.
- Over generalization / commonsense/ stereotypes must not be traits of research approach; Writing field notes must include accuracy/ focus on research problems and capture of surprises.
- Promotion of existing forest management practice, increment of wider audience, share of product: (policy) recommendation on the basis of findings to support activity of government; translation and application and development of research is important

## Group work for 3 Objectives and private forestry

Presentation by each group was made after a group work for 3 objectives under the themes: Governance- planning, silviculture and private forest facilitated by Dr. Mani Ram Banjade, Dr. Shambhu Prasad Dangal and Dr. Bishnu Hari Pandit respectively on each theme are listed as follows:

### **Governance- planning**

Regulatory analysis draft between Local Government and CFUG is ready; wider sharing and feedback is necessary; DFO and local governance needs to be facilitated to work together.

FECOFUN and municipality relation extension and facilitation are necessary; gender champion campaigns in Kavre and Sindhupalchowk in coordination with FECOFUN is planned.

Forest and environment strategic plan can be supported to LG which is already practiced in Chaubas, Kavre; Officials in Chautara, Sindhupalchowk is welcoming the idea; RECOFTC is ready to extend the plan without further support. We can strategically do technical support to the community on this.

## Silviculture

### 1.1 Participatory action research on implementing improved silviculture in community forests

Activities and Outputs	Due Date	Achievement	Plan	Challenges
<b>O1: Six AEFM demo</b>	June 2019	<ul style="list-style-type: none"> <li>Orientation Training on AEFM practice and research</li> <li>Research Trial Establishment</li> <li>Plan approved</li> <li>Research Data collection</li> <li>Data collection for Harvesting purpose</li> <li>Trial plots on Pine regeneration plot management with data collection</li> <li>Power chain-saw training on Banepa and Sindhupalchowk</li> <li>EnLiFT Practice and Policy Lab</li> </ul>	<ul style="list-style-type: none"> <li>Obtain Harvesting permit</li> <li>Harvesting of Research trial plots (start by March)</li> <li>Boundary Demarcation and Sign Post</li> <li>Purchase of Power Chainsaw and safety gears (within a week)</li> <li>Onsite referresher training for harvesting</li> <li>Post-harvesting Data collection</li> <li>Post-harvest management operation</li> </ul>	<ul style="list-style-type: none"> <li>Shreechhap : Willingness to harvest only after selling of last year stock</li> <li>Rachhma: CIAA case</li> <li>Hile Jaljale Ka : Plan to be approved</li> <li>Insecurity for sale of timber</li> <li>Conflicting roles</li> <li>Linkage with O2 and O3</li> <li>Scale up and scale out of treatments</li> </ul>
<b>O2: AEFM (CF) Training Manual</b>	June 2019	<ul style="list-style-type: none"> <li>Draft for Safe harvesting and TOT on Forest Management ready</li> </ul>	<ul style="list-style-type: none"> <li>Will be tested in training and finalised</li> </ul>	<ul style="list-style-type: none"> <li>Timing and availability of resource person</li> <li>Rigid time frame of experts</li> </ul>
<b>O3: AEFM Videos (3=10 minutes)</b>	June 2019	<ul style="list-style-type: none"> <li>General concept developed</li> <li>Service Provider Identified</li> <li>Video clips are documented</li> </ul>	<ul style="list-style-type: none"> <li>Script to be developed (within 15 days)</li> <li>Video taking for preharvesting preparation, harvesting operation and post harvesting operation</li> </ul>	<ul style="list-style-type: none"> <li>Lack of synchronizing of planning and script development</li> </ul>
<b>O4: AEFM TOT</b>	June 2019		<ul style="list-style-type: none"> <li>Planned for last week of May</li> </ul>	
<b>O5: Report on AEFM scaling up/ Extension experiences</b>	Nov 2020			
<b>O6: Journal paper on AEFM (UA lead)</b>	June 2022			

## Private forestry

- Fertilization and mulching in UUL and enrichment planting sites by end of March 2020
- Nursery strategy making survey by the end of June 2020
- Thinning trial and nursery follow up April first two week

## Online meeting

EnLIFT team from Australia, Dr Ian Nuberg, Project Leader and Dr Edwin Cedamon, Project Coordinator joined the zoom online meeting regarding:

- Timber harvest
- Retain nursery
- Developing training manual
- Output 15- O15: EnLiFT mode and management recommendations informed by socio-ecological data.
- Moving to basecamp to have functional and working communication
- Update on plan of private forestry

## Role division and timeline for June 2020 outputs

Roles, responsibilities and work were allocated according to theme and territory to the respective project staffs as follows facilitated by Dr Mani Ram Banjade.

Shyam: Overall Project site level coordination and output

Laxman: technical and social: Kavre district

Prakash: technical and social: Sindhupalchowk district

Madan/ Amrit: technical/ monitoring/ in support of Kavre and Sindhupalchowk

Bigya: gender and communication (50%+50%)

Sujata: gender

## Field planning

The field planning was moderated by Dr Naya Sharma Paudel mostly targeted to accomplish before monsoon starts.

- Organize joint meeting with CFUG and AFO in Bhagwanthumki, Deupokhari and Sansari in Kavre and Sindhupalchowk district.
- Facilitate submission of operation plan in Hilejaljale, Kavre.
- Facilitation on timber auction in Shreechap and Rachma CFUG, Kavre
- Video clip making on silviculture research in project sites
- Organize project advisor team meeting
- Conduct safe chain saw training

- Implement the strategy: initially major intervention at site; camping kind , e.g. 5-7 member spend time before harvesting in Chaubas (saw mill, KII) and Bhagwanthumki .
- Contribute Forest Management Plan both locally and with AFO
- Meeting with DFOs in Rachma, Kavre
- Meeting with LG in Lisankhupakhar, Sindhupalchowk
- Preparation of forestry and environment guidelines (background meeting)
- Work for harvesting plan; organise extended meeting to discuss points passed from OP; organize readiness meeting before harvesting
- Training and harvesting both in Bhagwanthumki, Kavre
- Organize precautionary decision making/ safeguard measures orientation such as on fire.
- Develop checklist/ questionnaire ( gender)
- Organize group meetings (gender)
- Gender champion formation

### Communicating in social media

Bigya Gyawali, Research communication Officer presented on topic- communicating in social media with major discussion on following topics:

- Introduction: EnLift-2 website/social media portals
- Discussion on length/content of social media/ website/ communication material
- References

### Posting in Basecamp

Rahul Karki, in-country knowledge and communications manager presented on usage of basecamp with following introductory remarks:

#### Introduction to Basecamp

- Basecamp is an effective platform for project related communications. Firstly, it is to ensure transparency between the project team. Any communication within the project will remain in the basecamp and can be accessed anytime. Secondly, it can store documents and files which can be easily accessed in the future. Communication via emails will make it harder to access files, when needed. Third, the communications in basecamp will serve as an important basis for evaluation during the mid-term project review. This will show how effective the team has been in communicating project related activities. Fourth, it will make it easier for the project management to track the progresses and work of individual team members.
- Since this is a free version, the maximum limit on number of users is 20. Access will be given to limited users, but at the same time, team members who are crucial for delivery of project activities will not be missed out.

- The total storage capacity of this version is 1 Giga Byte. This would limit the files and folders that we share in the Basecamp. Due to this constraint, sharing of photos and videos is strongly discouraged. There are other project sharing platforms available for such details.
- There are three components in the Basecamp: field operations; outreach; project management and communications

Recently, EnLiFT2 has shifted from Freed Camp to Basecamp for any project related communications and sharing among the team. It was stressed that all project related communications and sharing should be done via basecamp, and communication via emails, unless otherwise necessary, is strongly discouraged.

## Closing

Meeting was concluded at 3:00 PM by Dr Naya Sharma Paudel with rigorous discussion on each planned agenda; review of past experiences, understanding of project scenario in terms of activities, targets, stakeholder dynamics (government officials/ FECOFUN/ community) and team strategy.



## Annexes

### Annex-I List of participants

S.N.	Name	Organization
1.	Dr Naya Sharma Paudel	FAN
2.	Dr Mani Ram Banjade	FAN
3.	Rahul Karki	FAN
4.	Dr Sujata Tamang	NAF
5.	Dr Bishnu Hari Pandit	NAF
6.	Dr Swayambhu Man Amatya	TU
7.	Rupa Chapagain	NAF
8.	Dr Shambhu Prasad Dangal	RECOFTC
	Neeraj Katwal	RECOFTC
9.	Shyam Bahadur Bhandari	FAN
10.	Laxman Kuwar	FAN
11.	Prakash Jaishi	FAN
12.	Madan Bashyal	FAN
13.	Amrit Poudel	FAN
14.	Bigya Gyawali	FAN

## Annex-II Meeting agenda

### EnLiFT2

#### Review and planning meeting

12 March 2020, Kathmandu

This meeting has been organised in a crucial time for four reasons:

1. after a year-long preparation, we are now in the harvesting phase of silvicultural research plots;
2. while initial relations have been established with all relevant stakeholders, we now have to intensify introducing and testing some of the action research framework especially under objective 2;
3. there have been some changes in staff; and new ones need some basic orientation;
4. we have to work on our annual report and therefore have to provide updates in all activity areas

Accordingly, the meeting has been designed to deliver 3 objectives: i) update key performance areas for the benefit of the teams and also provide key datasets for the annual report; ii) Develops a plan for next three months or so before monsoon; iii) provides orientation to some of the new staff to prepare themselves for getting into various project activities.

Time	Activities	Facilitators
09:00-09:30 am	EnLiFT2 objectives and outputs + ACIAR expectations	Naya
09:30-10:00 am	Integrating action with documentation	Mani
10:00-11:30 am	Group work for 3 Objectives + private forestry	Shambhu + Mani + Kiran + Bishnu
11:30-12:00 pm	Lunch break	
12:00-13:00 am	Presentation by each group	Group members
13:00-14:00 pm	Progress reporting with key highlights under each activity	Moderation - Naya
14:00-14:30 pm	Role division and timeline for June 2020 outputs	Moderation - Mani
14:30-15:00 pm	Field planning	Moderation - Naya
15:00-15:10 pm	Communicating in social media	Bigya
15:10-15:20 pm	Posting in Basecamp	Rahul
15:20- pm	Closing	Naya